

Work Session Minutes

Date and Time:

Thursday, October 21, 2021 at 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Tauna Esslinger, Chair

Julie Maslowski, Director

Douglas Chinn, Secretary

Gabe Thexton, Co-Chair

Sheree Baker, Director

Malyka Korgan, Director

Chester Gemaehlich, Director

Linda Spreitzer, Principal

Leadership absent:

Leadership late arrival:

Douglas Chinn

Guests: Brenda Chinn

- I. Call to order at 6:30 p.m.
- II. Roll Call
- III. Pledge of allegiance/KQA code of honor
- IV. Approval of the agenda
Motion made by: Tauna, Motion 2nd by: Malyka to approve the agenda as presented, with unanimous approval.
- V. Public comments: None
- VI. Items for Discussion:
 - A. Principal's report
Enrollment 407
Linda asking to increase the School Councilor's hours to 4 days per week. This increase would be 12 hours a week at a cost of approximately \$12400 plus benefits.
Linda asking the board to start thinking about the 2022-2023 budget in how our support staffing can be sustainable.
 - B. District updates
MMS was moved to distance learning this week.
 - C. Committee updates
Continuity committee: looking to simplify the dress code in the student handbook. Tauna is seeking one teacher to be the lead for this effort.
Accountability committee: reviewed the UIP and are discussing the volunteerism program. Their next meeting is in February
Curriculum committee: exploring Social Studies for Middle School and K-2 and updating the Grammar curriculum.
Finance committee: Sheree is working on obtaining a credit card with our bank. The bank is requesting that we provide for them an estimate for the anticipated monthly charges.
Tech committee: Linda is making a request of the committee to research attributes we would like for the applied technology program. She's looking for local schools to have the committee tour and define a vision for the technology future of KQA. Focusing on what facilities the tech lab would require (plumbing, power needs, structural features, etc).
Grounds/Facilities committee: need a leader and a volunteer from the board to represent.

Knowledge Quest Academy (KQA)

D. Financial reports & discussion

Sheree: Credit card progress as noted above.

The District auditors are still requesting background check for the KQA leadership again.

Discussion ensued.

E. Construction project budget and plan

Doug updated the board on the recent meeting the Design Advisory Group (DAG) has had with our owners representative, the architects (Edios) and out General Contractor (Fransen Pitman).

F. Covid testing options and scaled response discussion

Linda is asking the board to consider to allow the development of a program whereby the health aide can test students as a service to our kids. From Linda's understanding this could come at no cost to KQA. Marleen, as a district employee is by virtue of her employment, authorized to administer the testing. Linda will, however, discuss with Karen the RE5J Superintendent her thoughts on supporting KQA as well.

Gabe introduced the preliminary matrix he's been working on, highlighting some points that require further investigation. Gabe will continue to refine the matrix and return to the board his updated plan(s)

G. Copier proposal

Bob Marley the copier, so aptly named because he's/it's always jammin. The service contract on the copier has about 1 year left. Linda is soliciting a proposal from our current provider to replace Bob. Said provider has returned to Linda a revised proposal. Linda presented the two options received. Proposal #1 is \$897.70 per month which include a higher per copy over our max. Proposal #2 is \$971.10 per month for a 48-month lease with less that \$0.005 per copy over our max. Linda is leaning towards proposal #2.

VII. Adjournment:

Motion made by: Tauna, Motion 2nd by: Malyka with unanimous approval. Meeting adjourned at 8:17 pm.

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Secretary; Douglas W. Chinn